

 **পপুলার লাইফ ইনস্যুরেন্স কোম্পানী লিমিটেড**  
**Popular Life Insurance Company Ltd.**

Registered Office: Peoples Insurance Bhaban  
36 Dilkusha C/A (17th Floor), Dhaka-1000.

**Notice Of The 20th Annual General Meeting**

Notice is hereby given that the 20th Annual General Meeting of Popular Life Insurance Company Limited will be held using digital platform (as per Order no. SEC/SRMIC/04-231/932 dated 24 March, 2020) on Monday, 24th August 2020 at 12:00 p.m. to transact the following business:

**AGENDA**

01. To receive, consider and adopt the Directors' and Auditor's Report and Audited Accounts of the Company for the year ended December 31, 2019.
02. To declare Dividend for the year 2019 as recommended by the Board of Directors.
03. To elect Directors as per the Articles of Association of the Company.
04. To approve the Appointment of Independent Director.
05. To appoint Auditors for the year 2020 and to fix their remuneration.
06. To appoint Compliance Auditors for the year 2020 and to fix their remuneration.
07. To transact any other business with the permission of the Chair.

By order of the Board of Directors,

sd/-

Mostofa Helal Kabir  
Company Secretary

Date : 27 July, 2020

**Notes:**

- 1) The "Record Date" was Monday, July 20, 2020. The shareholders, whose name appeared on the Register of members of the Company or in the Depository (CDBL) on the Record Date are eligible to attend the 20th AGM and entitled to the dividend, as approved.
- 2) Shareholders entitled to attend and vote at this virtual AGM may appoint a proxy to attend and vote. The "Proxy Form" duly filled, signed and stamped at BDT 20 must be sent through email to popularliclbs@gmail.com not later than 48 hours before commencement of the AGM.
- 3) Annual Report-2019 alongwith Attendance Slip and Proxy Form, and Notice of the AGM are being sent to all the members by email address available as per CDBL record. Members may also collect the Annual Report & Proxy Form from the registered Office of the company or from the website of the company, ie. www.popularlifeins.com.
- 4) Concerned Depository participants (DP) / Stock Brokers are requested to provide us with a list of their margin loan holders who hold PLICL shares, as on record date with the details of Shareholders' name, BO ID, shareholding position, cash dividend receivable, tax rate etc. within August 10, 2020, along with the name of the contact person to the Share Department of the Company or at popularliclbs@gmail.com, otherwise dividends will be paid to bank accounts of the members whose name would appear on the 'Record Date'. The DP/Stock Brokers are requested to provide us with their Bank Account name & number, routing number etc. to mentioned email address for receiving the dividends of their margin loan holders.
- 5) The shareholders will join the virtual AGM through the link <http://plicl.bdvirtualagm.com>. The shareholders will be able to submit their questions/comments electronically before 24 (twenty-four) hours of commencement of the AGM through this link and also during the Annual General Meeting. In order to login for the virtual AGM, the shareholders need to click on the link and provide their 16 digit Beneficiary Owners (BO) account number or Folio number, name of shareholders, their number of shares and mobile No. or email number. Popular Life Insurance Company Limited emphasizes on maintaining transparency and highest corporate governance throughout this process and conduction of the AGM using the digital platform during this pandemics of COVID-19 when social distancing is the highest priority to ensure health and safety for its shareholders and other stakeholders.
- 6) Shareholders are requested to login to the system prior to starting of the meeting at 12:00 pm on August 24, 2020 Monday. The web cast will start at 11:50 am. For any IT related guidance and help with the login process the respected members may contact at +8802 9577535-38 or visit <https://plicl.bdvirtualagm.com>.